

**DGACA-EAST APPLICATION • THE NEW YORK AREA QUALIFICATION LIST**

980 Broadway • Suite 221 • Thornwood • New York • 10594

NAME: \_\_\_\_\_

SOCIAL SECURITY (last 4 digits) # XXX-XX-

ADDRESS: \_\_\_\_\_

CELL PHONE # \_\_\_\_\_

HOME/ALTERNATE PHONE # \_\_\_\_\_

CLASSIFICATION APPLYING FOR:  2<sup>ND</sup> AD  1<sup>ST</sup> AD  MC 1<sup>ST</sup> AD  UPM

E-MAIL ADDRESS \_\_\_\_\_

TYPE OF APPLICATION:  Initial  Upgrade  ETW SoCal  Interchange

PROJECT	CAM	MEDIA	TYPE	JOB TITLE	DATES OF EMPLOYMENT	NUMBER OF WORK DAYS			DOCUMENTATION
						PREP/REH	SHOOT	WRAP	
PROD TITLE: _____ PROD CO: _____ DIRECTOR: _____ UPM: _____ ADs/SMs: _____					FROM: _____  TO: _____		STUDIO/LOCAL  DISTANT LOCATION		<input type="checkbox"/> DEAL MEMO <input type="checkbox"/> PAY RECORDS <input type="checkbox"/> PROD REPORTS <input type="checkbox"/> CALL SHEETS <input type="checkbox"/> CREW LIST <input type="checkbox"/> OTHER
PROD TITLE: _____ PROD CO: _____ DIRECTOR: _____ UPM: _____ ADs/SMs: _____					FROM: _____  TO: _____		STUDIO/LOCAL  DISTANT LOCATION		<input type="checkbox"/> DEAL MEMO <input type="checkbox"/> PAY RECORDS <input type="checkbox"/> PROD REPORTS <input type="checkbox"/> CALL SHEETS <input type="checkbox"/> CREW LIST <input type="checkbox"/> OTHER
PROD TITLE: _____ PROD CO: _____ DIRECTOR: _____ UPM: _____ ADs/SMs: _____					FROM: _____  TO: _____		STUDIO/LOCAL  DISTANT LOCATION		<input type="checkbox"/> DEAL MEMO <input type="checkbox"/> PAY RECORDS <input type="checkbox"/> PROD REPORTS <input type="checkbox"/> CALL SHEETS <input type="checkbox"/> CREW LIST <input type="checkbox"/> OTHER
PROD TITLE: _____ PROD CO: _____ DIRECTOR: _____ UPM: _____ ADs/SMs: _____					FROM: _____  TO: _____		STUDIO/LOCAL  DISTANT LOCATION		<input type="checkbox"/> DEAL MEMO <input type="checkbox"/> PAY RECORDS <input type="checkbox"/> PROD REPORTS <input type="checkbox"/> CALL SHEETS <input type="checkbox"/> CREW LIST <input type="checkbox"/> OTHER
PROD TITLE: _____ PROD CO: _____ DIRECTOR: _____ UPM: _____ ADs/SMs: _____					FROM: _____  TO: _____		STUDIO/LOCAL  DISTANT LOCATION		<input type="checkbox"/> DEAL MEMO <input type="checkbox"/> PAY RECORDS <input type="checkbox"/> PROD REPORTS <input type="checkbox"/> CALL SHEETS <input type="checkbox"/> CREW LIST <input type="checkbox"/> OTHER

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<b>Page Total:</b>			
<i>For office use:</i>			
<b>Grand Total:</b>			
<i>For office use:</i>			
<i>Previous App:</i>			

NAME: \_\_\_\_\_

PROJECT	CAM	MEDIA	TYPE	JOB TITLE	DATES OF EMPLOYMENT	NUMBER OF WORK DAYS			DOCUMENTATION
						PREP/REH	SHOOT	WRAP	
PROD TITLE: PROD CO: DIRECTOR: UPM: ADs/SMs:					FROM:  TO:		STUDIO/LOCAL  DISTANT LOCATION		<input type="checkbox"/> DEAL MEMO <input type="checkbox"/> PAY RECORDS <input type="checkbox"/> PROD REPORTS <input type="checkbox"/> CALL SHEETS <input type="checkbox"/> CREW LIST <input type="checkbox"/> OTHER
PROD TITLE: PROD CO: DIRECTOR: UPM: ADs/SMs:					FROM:  TO:		STUDIO/LOCAL  DISTANT LOCATION		<input type="checkbox"/> DEAL MEMO <input type="checkbox"/> PAY RECORDS <input type="checkbox"/> PROD REPORTS <input type="checkbox"/> CALL SHEETS <input type="checkbox"/> CREW LIST <input type="checkbox"/> OTHER
PROD TITLE: PROD CO: DIRECTOR: UPM: ADs/SMs:					FROM:  TO:		STUDIO/LOCAL  DISTANT LOCATION		<input type="checkbox"/> DEAL MEMO <input type="checkbox"/> PAY RECORDS <input type="checkbox"/> PROD REPORTS <input type="checkbox"/> CALL SHEETS <input type="checkbox"/> CREW LIST <input type="checkbox"/> OTHER
PROD TITLE: PROD CO: DIRECTOR: UPM: ADs/SMs:					FROM:  TO:		STUDIO/LOCAL  DISTANT LOCATION		<input type="checkbox"/> DEAL MEMO <input type="checkbox"/> PAY RECORDS <input type="checkbox"/> PROD REPORTS <input type="checkbox"/> CALL SHEETS <input type="checkbox"/> CREW LIST <input type="checkbox"/> OTHER
PROD TITLE: PROD CO: DIRECTOR: UPM: ADs/SMs:					FROM:  TO:		STUDIO/LOCAL  DISTANT LOCATION		<input type="checkbox"/> DEAL MEMO <input type="checkbox"/> PAY RECORDS <input type="checkbox"/> PROD REPORTS <input type="checkbox"/> CALL SHEETS <input type="checkbox"/> CREW LIST <input type="checkbox"/> OTHER
PROD TITLE: PROD CO: DIRECTOR: UPM: ADs/SMs:					FROM:  TO:		STUDIO/LOCAL  DISTANT LOCATION		<input type="checkbox"/> DEAL MEMO <input type="checkbox"/> PAY RECORDS <input type="checkbox"/> PROD REPORTS <input type="checkbox"/> CALL SHEETS <input type="checkbox"/> CREW LIST <input type="checkbox"/> OTHER

**Page Total:** \_\_\_\_\_  
*For office use:* \_\_\_\_\_

**DIRECTORS GUILD OF AMERICA CONTRACT ADMINISTRATION - EAST**  
980 Broadway • Suite 221 • Thornwood • New York • 10594

**PRODUCTION HEADER / SUMMARY SHEET**

*(A copy of this form must accompany each production)*

YOUR NAME: \_\_\_\_\_

PRODUCTION TITLE: \_\_\_\_\_

DOCUMENTATION

DETAILS

DEAL MEMO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PAY RECORDS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PROD REPORTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CALL SHEETS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CREW LIST: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OTHER: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DISTANT LOCATION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<i>For office use:</i>	<i>studio</i>	<i>distant</i>	<i>total</i>
<i>prep</i>			
<i>shoot</i>			
<i>wrap</i>			
<i>total</i>			

---

## DGA Contract Administration - East

### Additional Data Form

### For Initial Placement

---

To enable the Parties to comply with Section 15-100 of the 2014 Basic Agreement,  
the DGA Contract Administration - East requests information on your gender and ethnicity.  
*(For administrative purposes only)*

NAME: \_\_\_\_\_  
(Please Print)

SOCIAL SECURITY NUMBER: XXX - XX -

*Please check applicable categories below and return to our office as soon as possible.*

*Thank You.*

MALE

CAUCASIAN

FEMALE

BLACK

HISPANIC

PACIFIC ISLANDER / ASIAN

NATIVE AMERICAN

OTHER \_\_\_\_\_